

**Ute Pass BOCES
Board of Education
Work Session Minutes- March 15, 2022**

CALL TO ORDER

The work session was called to order at 5:37 pm by Board President Suzanne Patterson, with the following members in attendance: Donna Brazil (attended remotely), David Illingworth, Tina Vidovich. Also in attendance in person were Matthew Neal, Elizabeth Domangue, Marcy Palmer, Andrew Fenity and Diane Algire.

Attending virtually were Miriam Mondragon, Suzie Thompson, Tammy Bruntz

Exceptional Student Data Presentation

Executive Director, Ms. Palmer, presented Special Education Data over the last few years based on December Count. Current percentages distribution lives in minutes from two years ago, WP 58% MSSD 30% and CCV 12% distribution of funds. Extensive discussion on changing the percentage for the distribution of remaining funds. Discussion on Manitou Springs School District receiving an additional 1% to go towards use of office space and the finance department handling the budget and finances. Ms. Palmer will discuss options with Superintendents at the next SAC meeting and will then bring information for recommendations to the next Board Meeting on April 26, 2022.

Ms. Palmer shared a comparison of student numbers by building for each district.

Director Evaluation Documents and Process

Ms. Palmer reviewed the evaluation documents and process that was utilized last year and changes to the Director Evaluation cycle that were proposed in the January Board Meeting. A new evaluation tool was proposed that evaluates the directors performance on the End Statement and the four Executive Limitations. There was extensive discussion of the need to have a summative evaluation for the director earlier in the school year than June, which is the current practice. It was proposed that a formative review occur at the end of the school year in May at a work session. Data used for this formative review will be the Superintendents ratings of the director using the Quality Standards and the Determination Matrix, if available, along with the quarterly EL Monitoring Reports. It was proposed that the Summative Evaluation will be completed by the current Board Members in October of each year. Ms. Palmer presented modifications to the current governing documents (By Laws, Policies, MOU) with proposed changes that align to this evaluation cycle. Discussion on clarifying Documents will be presented for approval at the Board Meeting on April 26, 2022. Mr. Illingworth asked that the language capture that staff are appropriately qualified and acting in a professional manner. Ms. Palmer stated that she would clarify the statement.

Vice President Vidovich asked about AU Determination with compliance being 100 of 100 and the participation was 190 out of 300. Ms. Palmer explained that results were pre COVID and those were included as well as last year's results. Current Determination was rated on compliance because of the stall of state assessments. With state assessment returning, Special Education will look at the new Determination Matrix to decide what will be included. Vice

President Vidovich mentioned she would like to see student data and be able to look at what the interim measures are within each of the local education agencies. This will allow the ability to track how students are performing. It was recommended that this be in End Statement Reports. Ms. Palmer will share the Determination when the state releases the information.

The Work Session was adjourned at 7:41 by President Patterson.

ATTEST:


UP BOCES Board President


UP BOCES Board Secretary